

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – USDA Service Center
Thursday, March 6, 2014

Chairman Dennis Berger called the regular board meeting to order at 6:34 p.m. Those present were: Chairman Dennis Berger, Vice-Chairman Mike Haeffner, Treasurer Debra Nowack, Member Matt Estes, District Conservationist Melinda Barch, District Technician II Kory Hubbard, and District Specialist II Diana Mayfield. Secretary Matt Herring was absent.

DNR District Coordinator Patty Chapman was also in attendance.

The minutes of the February meeting were reviewed. Dennis Berger reviewed the minutes with the Board to get additional feedback since he missed the previous meeting. Discussion on the insurance card policy for checking out drills was discussed. Dennis Berger is going to check with our insurance carrier just to be sure that our equipment is covered. There was some concern about our John Deere Manager being able to make copies of insurance cards. The Farm Bill has been signed. Melinda Barch expanded on the CSP sign-up stating that it is completed, but they are awaiting the rules so that they can proceed with the ranking process. Debra Nowack indicated that FSA will have 2 new programs starting around April 15th but they too have no program policy. Mike Haeffner made the motion to approve the minutes. Matt Estes seconded the motion. Motion carried 4-0.

The February Treasurer's Report was reviewed. Diana Mayfield explained the Rotowiper repair bill and how the system is back to its original working condition. She indicated that staff have been tossing around the idea of having a field tour to demonstrate the Rotowiper and no-till drills, new fencing techniques, and to have equipment vendors on site. The Board liked this idea. Diana Mayfield indicated that all drill bills have been collected. Mike Haeffner made the motion to approve the treasurer's report. Matt Estes seconded the motion. The motion carried 4-0.

Mike Haeffner made the motion to approve the timesheets as presented. Matt Estes seconded the motion. The motion carried 4-0.

Unfinished Business

- ❖ Melinda Barch indicated that the CCPI Project is finished. She indicated that we should be receiving a letter from State Conservationist JR Flores in regards to this matter. The new Farm Bill will be reorganizing and grouping the existing CCPI grant under a new umbrella. She indicated that the current CCPI project will still retain its funding. She indicated that she would be checking with the landowner to see how it is going.
- ❖ Kory Hubbard briefed the Board that Matt Estes had graciously donated a new hitch pin and an adapter

for the light harness. They are still working on the chain clamp. The Board discussed the issue with the Zelch drill use. Mr. Zelch had indicated that the small seed tubes were making an "s" shape when engaged, thereby, collecting seed and dumping it at the end of the rows when the drill was raised. Mr. Zelch had called Melinda Barch and told her that he was cleaning it out and bringing it back. When Kory Hubbard checked in the drill, it appeared that the drill was used for 18 acres (actual 16.5). Diana Mayfield wished for board direction on the billing of this project. Kory and Matt Estes had previously discussed this issue and it was determined that it was probably too cold for the plastic tubes to contract back into shape for proper seeding. They thought that the original tubes may need to be replaced as they are in a constant state of expansion when parked over the winter. Dennis Berger asked that the "Drill Subcommittee" make the necessary assessments to the needs of new tubes for the small seed box. Diana Mayfield indicated that there are new tubes already on site for the warm season grass box. Debra Nowack moved that Diana Mayfield bill Mr. Zelch for the acres used. If he has an issue, he can bring it to the Board at a later date. Matt Estes seconded the motion. The motion carried 4-0.

- ❖ Kory Hubbard was congratulated on his successful completion of the Tech II examination. Mike Haeffner moved to increase Kory Hubbard's salary to \$13.87, in compliance with the DNR stipend, effective April 1, 2014. Matt Estes seconded the motion. The motion carried 4-0. Melinda Barch indicated that she will continue to monitor Kory Hubbard for a while before he begins to sign off on Cost-share practices. Diana Mayfield also indicated that Melinda Barch will still have to sign all conservation plans.

New Business

- ❖ The Board reviewed the fund status. The Board reviewed the cost-share as presented with Kory Hubbard. Pre-approval was requested for the Kleine Himmel LLC for a grazing system well. Staff is waiting for the paperwork to be processed and would like for the project to begin as soon as possible. Diana Mayfield also indicated that the Dallas Erfling Trust will need an immediate Change Order due to an administrative error – missing one permanent tank. Kory Hubbard explained that due to the over application of manure on the Culp/Doyel DSP-3.5, Overseeding Legume Practice. The NRCS Nutrient Management Specialist recommends that a seed count be done in the fall to determine if the legumes have been crowded out by the grass growth. This timing requires the contracts be rolled over into FY15. Matt Estes moved to approve the applications as presented and to pre-approve the Kleine Himmel LLC contract upon receipt of signature. Mike Haeffner seconded the motion. The motion carried 4-0.

New Cooperators

- None

Contracts and Conservation Plans

- Dallas Erlfing Trust, DSP-3.2, \$2099.50, 062-14-0029 FY15, Conservation Plan
- Dallas Erlfing Trust, DSP-3.3, \$326.62, 062-14-0030 FY15, Conservation Plan

Change Orders

- Culp/Doyel Trust, DSP-3.5, \$326.62, 062-14-0012 FY15
- Culp/Doyel Trust, DSP-3.5, \$352.99, 062-14-0019 FY15
- Kevin & Vicky Huebner, DSP-3.2, \$10,000, 062-14-0021

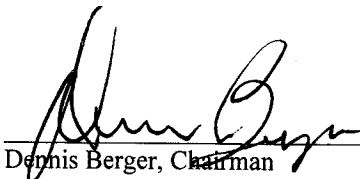
Contract Payments

- Stanley Jost Revocable Trust, DSP-3.5, \$565.33, 062-14-0007¹ Approved by Debra Nowack, 02/25/14
- Kevin & Diane Hollander, DSP-3.5, \$1,971.79, 062-14-0023

Cancellations

- None

- ❖ The Board reviewed the upcoming Annual Meeting agenda and job assignments. Diana Mayfield commented about the poster contest and that numbers are way down due to the weather. The three judges, Shirley Landwehr, Sharon Mace, and Connie Doerr will be judging the posters on March 12th. Due to the timing of the April Board Meeting, it was decided to have that meeting following the Annual Meeting. Diana Mayfield indicated that she would try to keep it short with just essential items.
- ❖ The Board had no objections for staff to assist with the Regional Envirothon on April 9th.
- ❖ Diana Mayfield asked the Board to be thinking about a new display sign if there are funds left at the end of the year.
- ❖ There were no memorandums for review.
- ❖ The Board reviewed the NRCS & District reports as submitted. Melinda Barch indicated that EQIP and CSP are in a "holding pattern." Hopefully, this will allow for more planning time. Though once policy is out, there may be a short timeline for implementation. Melinda Barch also informed the Board that Kate Gerlemann, FSA CED, will now also be serving the Osage/Maries County FSA in their CED position. Debra Nowack indicated that there were no management trainees available and no one wants to move, so shared management was put into place.
- ❖ Diana Mayfield indicated that she had received her new computer from DNR but there were several issues that needed to be worked out. Hopefully, they will be resolved straightaway.
- ❖ The Board reviewed the mail that was presented.
- ❖ Dennis Berger entertained a motion to adjourn. Mike Haeffner so moved. Matt Estes seconded the motion. All in favor. Meeting adjourned at 8:00 p.m.
- ❖ Next Regular Board Meeting is scheduled for Thursday, March 27th, immediately following the Annual Meeting at the Owensville Middle School.


Dennis Berger, Chairman 3-27-14
Date


Mike Haeffner, Vice-Chairman 3-27-14
Date

y: DIANA
2/26/14 9:24am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: MAIN

Dates: From 02/01/14 To 02/28/14

check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN			Beginning Checking Account Balance for: Feb	\$22,573.12
Auto bal account #: 00-00-100				

Bank ID: 081512407	Bank name: Community Bank
Acct #: 2001322	Phone: 573-437-4444

Checks

4810	02/06/14	PLAQUES FOR ANNUAL MTG	QUILL	\$63.96
4811	02/12/14	Newsletter printing	PLATINUM	\$292.40
4812	02/13/14	CONS FAMILY AWARD SIGN	WORLD CLAS	\$27.50
2144809	02/14/14	MCHCP W/H PYMT	MCHCP	\$1,266.82
4808	02/14/14	HUBBARD, PAYROLL 02/14/14	KORY	\$938.37
4809	02/14/14	MAYFIELD-PAYROLL 02/14/14	DIANA	\$859.51
4815	02/19/14	HUBBARD-EMPL TRVL	KORY	\$116.55
4813	02/28/14	HUBBARD-PAYROLL 02/28/14	KORY	\$938.37
4814	02/28/14	MAYFIELD-PAYROLL 02/28/14	DIANA	\$859.51
4816	02/28/14	AFLAC 02/28/14	AFLAC	\$139.62
4817	02/28/14	CONTRACTOR/POND/TIMBER WR	WALMARTS	\$103.25
9414814	02/28/14	941 FEB 2014	EFTPS	\$820.80
Total Checks				\$6,426.66

Deposits

BI013114	02/07/14	BANK INTEREST 01/31/14	(\$3.41)	Deposit
CR021314	02/28/14	FLAGS	(\$10.00)	Deposit
CR022814	02/28/14	CASH RECEIPTS 02/28/14	(\$42.00)	Deposit
Total Deposits			(\$55.41)	

Total Deposits less Checks for the month: \$6,371.25

Ending Checkbook Balance: Feb \$16,201.87

-----End of report-----

By: DIANA
02/26/14 9:25am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 120

Dates: From 02/01/14 To 02/28/14

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 120		Beginning Checking Account Balance for: Feb		\$13,421.71
Auto bal account #: 00-00-120				

Bank ID: 081512407 Bank name: COMMUNITY BANK-BRANCH OF MARIE
Acct #: 876660004479 Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Feb \$13,421.71
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By: DIANA
02/26/14 9:25am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 110

Dates: From 02/01/14 To 02/28/14

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 110		Beginning Checking Account Balance for: Feb		\$615.31
Auto bal account #: 00-00-110				

Bank ID: 081512407 Bank name: COMMUNITY BANK
Acct #: 248584 Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Feb \$615.31
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DIANA
2/26/14 9:24am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 02/01/14 to 02/28/14

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Ind: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
-00-300	BEGINNING FUND BALANCE	(\$19,806.12)	\$0.00	\$0.00	(\$19,806.12)
-00-400	INTEREST EARNED ON CHECKING	(\$16.30)	\$0.00	(\$3.41)	(\$19.71)
-00-401	INTEREST ON CD	(\$45.41)	\$0.00	\$0.00	(\$45.41)
-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$75.00)	\$0.00	\$0.00	(\$75.00)
-00-404	COUNTY COMMISSION	(\$2,250.00)	\$0.00	\$0.00	(\$2,250.00)
-00-406	DONATIONS FIELD DAYS	(\$200.00)	\$0.00	\$0.00	(\$200.00)
-00-408	SAVINGS DEPOSITS	(\$1.94)	\$0.00	\$0.00	(\$1.94)
-00-415	SALE OF GOODS-PLAT BOOKS	(\$22.00)	\$0.00	(\$22.00)	(\$44.00)
1-00-416	SALE OF GOODS-FLAGS	(\$10.00)	\$0.00	(\$10.00)	(\$20.00)
1-00-430	ATV EQUIPMENT RENTAL	(\$40.00)	\$0.00	(\$20.00)	(\$60.00)
1-00-431	ROTOWIPER RENTAL	(\$50.00)	\$0.00	\$0.00	(\$50.00)
1-00-432	JOHN DEERE DRILL RENTAL	(\$5,008.70)	\$0.00	\$0.00	(\$5,008.70)
1-00-433	GREAT PLAINS DRILL RENTAL	(\$1,649.20)	\$0.00	\$0.00	(\$1,649.20)
1-00-515	MANAGERS GROSS SALARY - DIANA	\$852.00	\$72.00	\$0.00	\$924.00
1-00-518	TECHNICIAN SALARY - KORY	\$2,839.20	\$414.40	\$0.00	\$3,253.60
1-00-526	District Portion Dental -Techn	\$104.58	\$14.22	\$0.00	\$118.80
1-00-536	DISTRICT PORTION DENTAL INS MA	\$104.58	\$14.22	\$0.00	\$118.80
1-00-540	EMPLOYEE TRAVEL-MGMT	\$155.05	\$0.00	\$0.00	\$155.05
1-00-541	EMPLOYEE TRAVEL-TECH	\$54.41	\$34.41	\$0.00	\$88.82
1-00-545	SUPERVISOR TRAVEL	\$261.35	\$0.00	\$0.00	\$261.35
1-00-547	BOARD MEETINGS	\$39.41	\$0.00	\$0.00	\$39.41
1-00-556	PLAT BOOKS	\$30.00	\$0.00	\$0.00	\$30.00
1-00-631	DRILL INSURANCE	\$562.45	\$0.00	\$0.00	\$562.45
1-00-632	JOHN DEERE DRILL REPAIR	\$962.97	\$0.00	\$0.00	\$962.97
1-00-633	GREAT PLAINS DRILL REPAIR	\$201.00	\$0.00	\$0.00	\$201.00
1-00-635	JOHN DEERE MAINTENANCE	\$2,090.80	\$0.00	\$0.00	\$2,090.80
1-00-638	ROTOWIPER REPAIR	\$487.34	\$0.00	\$0.00	\$487.34
1-00-640	ADVERTISING AND PROMOTION	\$121.00	\$0.00	\$0.00	\$121.00
1-00-700	MASWCD DUES	\$450.00	\$0.00	\$0.00	\$450.00
1-00-833	DEMONSTRATIONS/FIELD DAYS	\$313.10	\$0.00	\$0.00	\$313.10

Summary Page:

Beginning Balance: (\$19,545.43)

Total Income: (\$55.41)

Total Expenses: \$549.25

Funds Remaining: (\$19,051.59)

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 02/03/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	20	21	22	23	24	25	26	27	Total
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	04:30 PM			11:30 AM	
HOLIDAY	0:00	0:00	0:00	8:00	0:00	0:00	0:00	0:00	8:00
WORK - ACCOUNTING	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:30
WORK - BOARD MEETING	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:45	0:45
WORK - COST-SHARE ADMINISTRATION	0:00	1:30	0:30	0:00	2:00	0:00	0:00	0:45	4:45
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:30	0:45	0:00	0:00	0:00	0:00	0:00	1:15
WORK - OFFICE ADMINISTRATION	0:00	1:00	2:00	0:00	3:00	0:00	0:00	0:30	6:30
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	4:00	4:15	0:00	0:00	0:00	0:00	0:00	8:15
WORK - TRAINING	0:00	0:00	0:00	0:00	0:00	0:00	0:00	2:15	2:15
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	2:00	1:00	0:00	4:00	0:00	0:00	0:45	7:45
Total	0:00	9:00	9:00	8:00	9:00	0:00	0:00	5:00	40:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 02/03/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	27	28	29	30	31	1	2	3	Total
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	04:30 PM	04:30 PM	04:30 PM	04:30 PM				
SICK LEAVE	0:00	0:00	9:00	0:00	0:00	0:00	0:00	0:00	9:00
WORK - ACCOUNTING	0:00	1:30	0:00	0:00	0:00	0:00	0:00	0:00	1:30
WORK - BOARD MEETING	0:00	0:00	0:00	1:00	0:00	0:00	0:00	0:00	1:00
WORK - COST-SHARE ADMINISTRATION	1:00	0:00	0:00	3:00	1:00	0:00	0:00	0:00	5:00
WORK - LANDOWNER PROGRAM AWARENESS	0:00	2:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00
WORK - OFFICE ADMINISTRATION	0:30	1:30	0:00	2:00	1:00	0:00	0:00	0:00	5:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	2:00	0:00	2:00	6:00	0:00	0:00	0:00	10:00
WORK - TRAINING	2:00	1:00	0:00	0:00	0:00	0:00	0:00	0:00	3:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:30	1:00	0:00	1:00	1:00	0:00	0:00	0:00	3:30
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

HOLIDAY Martin Luther King Holiday
 WORK - ACCOUNTING Payroll
 WORK - BOARD MEETING prep
 WORK - COST-SHARE ADMINISTRATION Coen, Kinman
 WORK - LANDOWNER PROGRAM AWARENESS Schneider, Decker
 WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES Annual mtg prep, workshop Agendas
 WORK - TRAINING Toolkit, Mentoring
 WORK - USDA ADMINISTRATIVE ASSISTANCE filing, EQIP

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 02/03/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 6:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 88:15

Compensation Time Balance: 0:10

Sick Leave Balance: 474:30

Military Leave Balance: 0:00

Pay Rate: \$14.30

Employee Signature: *Diana Mayfield* Date: 2/4/14
 Board Member Signature: *Alma K. K. K.* Date: 2/6/14

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 02/17/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	3	4	5	6	7	8	9	10	Total
Start Time		07:00 AM	08:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	08:00 PM	03:15 PM			12:00 PM	
ADMINISTRATIVE LEAVE (PAID)	0:00	1:15	0:00	0:00	0:00	0:00	0:00	0:00	1:15
WORK - ACCOUNTING	0:00	1:00	1:00	1:00	0:30	0:00	0:00	0:00	3:30
WORK - BOARD MEETING	0:00	0:00	0:30	4:30	0:00	0:00	0:00	2:00	7:00
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	0:00	0:00	4:00	0:00	0:00	0:00	4:00
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:30
WORK - MEETINGS	0:00	5:00	0:00	0:00	0:00	0:00	0:00	0:00	5:00
WORK - OFFICE ADMINISTRATION	0:00	1:00	2:00	2:30	2:30	0:00	0:00	1:00	9:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	3:30	0:00	0:00	0:00	0:00	0:00	3:30
WORK - TRAINING	0:00	0:00	0:00	2:00	0:00	0:00	0:00	0:00	2:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:00	1:00	1:00	0:15	0:00	0:00	2:00	4:15
Total	0:00	8:15	8:00	11:00	7:45	0:00	0:00	5:00	40:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 02/17/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	10	11	12	13	14	15	16	17	Total
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	04:30 PM	04:30 PM	04:30 PM	04:30 PM				
WORK - ACCOUNTING	0:00	2:00	0:00	1:30	0:00	0:00	0:00	0:00	3:30
WORK - BOARD MEETING	0:00	3:00	0:00	0:00	0:00	0:00	0:00	0:00	3:00
WORK - COST-SHARE ADMINISTRATION	0:00	0:30	1:30	1:00	4:00	0:00	0:00	0:00	7:00
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:00	0:00	1:00	1:00	0:00	0:00	0:00	2:00
WORK - OFFICE ADMINISTRATION	2:00	2:30	2:00	1:00	3:00	0:00	0:00	0:00	10:30
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	2:00	0:00	5:00	3:30	0:00	0:00	0:00	0:00	10:30
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	1:00	0:30	1:00	1:00	0:00	0:00	0:00	3:30
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

ADMINISTRATIVE LEAVE (PAID) snow closure
WORK - BOARD MEETING Prep, 02/06/14 meeting, minutes
WORK - COST-SHARE ADMINISTRATION Approving, purging, status reviews
WORK - LANDOWNER PROGRAM AWARENESS Kramme
WORK - MEETINGS Contractor/Vendor Mtg
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES Meeting agendas, news releases
WORK - TRAINING Toolkit with Kory
WORK - USDA EQUIP SIGNUP
ADMINISTRATIVE ASSISTANCE

MAYFIELD, DIANA M

Time Period Ending: 02/17/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 6:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 94:15

Compensation Time Balance: 0:10

Sick Leave Balance: 469:30

Military Leave Balance: 0:00

Pay Rate: \$14.30

Employee Signature: *Diana Mayfield*

Date: 2/18/14

Board Member Signature: *Heba Nouhouk*

Date: 2/19/14

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

HUBBARD, KORY D

Time Period Ending: 02/03/2014 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	20	21	22	23	24	25	26	27	Total
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	04:30 PM	04:30 PM	04:30 PM	04:30 PM				
ANNUAL LEAVE	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
HOLIDAY	4:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	4:00
SICK LEAVE	0:00	0:00	0:00	0:00	9:00	0:00	0:00	0:00	9:00
DSP 3.2 - TECHNICAL	0:00	4:45	0:00	0:00	0:00	0:00	0:00	0:00	4:45
DSL-44 - TECHNICAL	0:00	0:00	0:00	3:00	0:00	0:00	0:00	0:00	3:00
DSP 3.5 - TECHNICAL	0:00	0:00	0:00	2:00	0:00	0:00	0:00	0:00	2:00
DSP 3.3 - TECHNICAL	0:00	2:30	0:00	0:00	0:00	0:00	0:00	0:00	2:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:45	0:00	1:00	0:00	0:00	0:00	0:00	1:45
WORK - OFFICE ADMINISTRATION	0:00	1:00	0:00	2:30	0:00	0:00	0:00	0:00	3:30
WORK - TRAINING	0:00	0:00	9:00	0:00	0:00	0:00	0:00	0:00	9:00
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

Board Member Initials: AM

Date: 2/6/14

Page 1 of 2

HUBBARD, KORY D

Time Period Ending: 02/03/2014 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	27	28	29	30	31	1	2	3	Total
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	03:30 PM			12:00 PM	
DSP 3.2 - TECHNICAL	0:00	0:00	2:30	1:00	0:00	0:00	0:00	0:00	3:30
DSP 3.5 - TECHNICAL	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:45	0:45
DSP 3.3 - TECHNICAL	0:00	0:00	1:00	0:30	0:00	0:00	0:00	0:00	1:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:00	2:00	4:00	0:00	0:00	0:00	6:00
WORK - OFFICE ADMINISTRATION	0:00	1:00	3:00	2:30	2:00	0:00	0:00	3:00	11:30
WORK - TRAINING	0:00	8:00	2:30	3:0	2:00	0:00	0:00	1:15	16:45
Total	0:00	9:00	9:00	9:00	8:00	0:00	0:00	5:00	40:00

HOLIDAY
DSP 3.2 - TECHNICAL
DSP 3.5 - TECHNICAL
DSP 3.3 - TECHNICAL
WORK - GENERAL
LANDOWNER CONTACT
WORK - TRAINING

MLK
Mehrhoff, Coen, Erling
Culp
Mehrhoff, Coen
Voss, Fredrick
Tech II, Toolkit 7

Earned This Pay Period:

Annual Leave Accrued: 4:00

Sick Leave Accrued: 4:00

Compensation Time Accrued: 0:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 77:15

Sick Leave Balance: 84:00

Compensation Time Balance: 0:01

Military Leave Balance: 0:00

Pay Rate: \$13.65

Employee Signature: Kory Hubbard

Date: 2-4-14

Board Member Signature: Alma Howard

Date: 2/6/14

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 02/17/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	3	4	5	6	7	8	9	10	
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:00 PM	04:30 PM	04:30 PM	08:00 PM	04:30 PM				
ADMINISTRATIVE LEAVE (PAID)	0:00	1:30	2:00	0:00	0:00	0:00	0:00	0:00	3:30
WORK - BOARD MEETING	0:00	0:00	0:00	1:30	0:00	0:00	0:00	0:00	1:30
WORK - GENERAL LANDOWNER CONTACT	0:30	0:00	0:30	0:00	0:30	0:00	0:00	0:00	1:30
WORK - OFFICE ADMINISTRATION	2:00	1:00	5:30	6:30	5:30	0:00	0:00	0:00	20:30
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	5:30	0:00	0:00	1:00	0:00	0:00	0:00	6:30
WORK - TRAINING	1:00	0:00	0:00	1:30	2:00	0:00	0:00	0:00	4:30
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:00	1:00	1:00	0:00	0:00	0:00	0:00	2:00
Total	3:30	8:00	9:00	10:30	9:00	0:00	0:00	0:00	40:00

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 02/17/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	10	11	12	13	14	15	16	17	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	12:30 PM			12:00 PM	
ANNUAL LEAVE	0:00	0:00	0:00	0:00	3:00	0:00	0:00	0:00	3:00
HOLIDAY	0:00	0:00	0:00	0:00	0:00	0:00	0:00	5:00	5:00
SICK LEAVE	0:00	0:00	2:00	0:00	0:00	0:00	0:00	0:00	2:00
DSL-44 - TECHNICAL	0:00	0:00	0:00	3:00	0:00	0:00	0:00	0:00	3:00
DSP 3.2 - TECHNICAL	0:00	0:00	0:00	1:30	1:30	0:00	0:00	0:00	3:00
DSP 3.3 - TECHNICAL	0:00	0:00	0:00	0:30	1:00	0:00	0:00	0:00	1:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	1:30	0:00	0:00	0:00	0:00	0:00	1:30
WORK - MEETINGS	0:00	1:30	0:00	0:00	0:00	0:00	0:00	0:00	1:30
WORK - OFFICE ADMINISTRATION	0:00	7:00	3:30	4:00	2:30	0:00	0:00	0:00	17:00
WORK - TRAINING	0:00	0:00	1:30	0:00	0:00	0:00	0:00	0:00	1:30
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:30	0:30	0:00	0:00	0:00	0:00	0:00	1:00
Total	0:00	9:00	9:00	9:00	8:00	0:00	0:00	5:00	40:00

ADMINISTRATIVE LEAVE (PAID) closing due to snow
HOLIDAY Presidents Day
DSL-44 - TECHNICAL Skornia, Decker
DSP 3.2 - TECHNICAL Erling
DSP 3.3 - TECHNICAL Erling
WORK - MEETINGS Speical Emphasis
WORK - OFFICE ADMINISTRATION Toolkit 7 crossover
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES contractor meeting
WORK - TRAINING Tech II, Toolkit 7
WORK - USDA TECHNICAL ASSISTANCE Toolkit 7

Board Member Initials: *[Signature]*

Date: 2/19/14

HUBBARD, KORY D

Time Period Ending: 02/17/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 4:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 80:45

Compensation Time Balance: 0:01

Sick Leave Balance: 79:00

Military Leave Balance: 0:00

Pay Rate: \$13.65

Employee Signature: *[Signature]*

Date: 2-18-14

Board Member Signature: *[Signature]*

Date: 2-19-14

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Fund Status (2014)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

GM - GRAZING MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
GRAZING MANAGEMENT 2014	\$62,952.00	\$51,538.60	\$11,413.40	\$16,894.44	\$46,057.56	\$0.00
Project Sub Total	\$62,952.00	\$51,538.60	\$11,413.40	\$16,894.44	\$46,057.56	\$0.00
NP - NUTRIENT & PEST MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
NUTRIENT & PEST MANAGEMEN 2014	\$3,000.00	\$1,404.00	\$1,596.00	\$1,404.00	\$1,596.00	\$0.00
Project Sub Total	\$3,000.00	\$1,404.00	\$1,596.00	\$1,404.00	\$1,596.00	\$0.00
SA - SENSITIVE AREAS						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SENSITIVE AREAS 2014	\$15,000.00	\$13,718.00	\$1,282.00	\$0.00	\$15,000.00	\$0.00
Project Sub Total	\$15,000.00	\$13,718.00	\$1,282.00	\$0.00	\$15,000.00	\$0.00
SGE - SHEET AND RILL / GULLY EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SHEET AND RILL / GULLY E 2014	\$40,456.00	\$17,269.49	\$23,186.51	\$6,034.64	\$34,421.36	\$0.00
Project Sub Total	\$40,456.00	\$17,269.49	\$23,186.51	\$6,034.64	\$34,421.36	\$0.00
WE - WOODLAND EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
WOODLAND EROSION 2014	\$33,000.00	\$14,594.78	\$18,405.22	\$1,487.78	\$31,512.22	\$0.00
Project Sub Total	\$33,000.00	\$14,594.78	\$18,405.22	\$1,487.78	\$31,512.22	\$0.00
Grand Totals	154,408.00	\$98,524.87	\$55,883.13	\$25,820.86	\$128,587.14	\$0.00

02/26/2014

9:30:25AM

Fiscal Year = 2014, Sort By Project
Page 1 of 1

Fund Status (2015)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

GM - GRAZING MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
GRAZING MANAGEMENT 2015	\$13,452.00	\$0.00	\$13,452.00	\$0.00	\$13,452.00	\$0.00
Project Sub Total	\$13,452.00	\$0.00	\$13,452.00	\$0.00	\$13,452.00	\$0.00
Grand Totals	13,452.00	\$0.00	\$13,452.00	\$0.00	\$13,452.00	\$0.00

02/26/2014

9:30:05AM

Fiscal Year = 2015, Sort By Project
Page 1 of 1

Board of Supervisors

Dennis Berger	Chairman
Mike Haeffner	Vice-Chairman
Debra Nowack	Treasurer
Matt Estes	Member
Matt Herring	Secretary

District Personnel

Diana Mayfield	SWCD District Manager
Kory Hubbard	SWCD District Technician

NRCS & MDC Personnel

Melinda Barch	NRCS District Conservationist
Braden Schmitz	NRCS Soil Conservationist
Amy Neier	NRCS Soil Conservation Technician
Megan Ordway	NRCS Soil Conservationist
Jamie Barton	Temporary MDC Private Lands Conservationist
Lee Hughes	MDC Wildlife Management Biologist
Scott Williams	MDC Fisheries Biologist
Aaron Holsapple	MDC Resource Forester

Helping People Help the Land

An Equal Opportunity Provider and Employer

The Gasconade County Soil and Water Conservation District Board of Supervisors wishes to express its appreciation for cooperation and assistance of agencies, organizations, and individuals with whom they have worked during the past year - Natural Resources Conservation Service, Farm Service Agency, Department of Natural Resources, University Missouri Extension, Missouri Department of Conservation, the Gasconade County Commission, Contractors, School Administrators, and others.

Program

Registration, Election and Dinner	6:00-7:30 p.m.
Blessing & Pledge, Welcome & Introductions	Dennis Berger
Recognition of Past Supervisors and Staff	Dennis Berger
Soil Health Demonstration	Doug Peterson, NRCS State Soil Health Conservationist
Poster Contest Awards "Dig Deeper, the Mysteries in the Soil"	Debra Nowack Kory Hubbard
Cooperator Family Award	Matt Estes
Partnership Award	Melinda Barch
Volunteer Award	Mike Haeffner

Closing - Dennis Berger

Visit us on the Web!
www.swcd.mo.gov/gasconade

Moniteau County Soil and Water Conservation District

410 West Buchanan
California, Missouri 65018
573-796-2010, Ext. 3

Central Region Envirothon

February 11, 2014

Ladies & Gentlemen:

The **fifteenth annual Central Region Envirothon Competition** is rapidly approaching. On Wednesday, **April 9, 2014**, teams of high school students from the Central Missouri Region will gather at **Runge Nature Center at Jefferson City** to demonstrate their knowledge and problem-solving abilities on various natural resource topics.

The regional planning committee has been busy since the spring of 2013 preparing and planning for this exciting event. With most of the "planning phase" behind us, it is now time to solicit help from the SWCD Boards and staffs of the seventeen counties that make up the central region. In order for this annual competition to be successful, financial assistance and additional manpower will be needed.

Financial assistance will be needed to cover training expenses for participating teams and their advisors; event-day expenses (food, supplies, etc.); and registration fees for the top three teams to participate in the State Contest on May 1st. To help defray the cost of these expenses, we are asking each district to contribute \$50, but would sincerely appreciate any amount possible.

Additional "manpower" will also be needed to make this event a success. We anticipate needing a minimum of 35 workers the day of the competition. Volunteers can be board members, landowners, SWCD or conservation partner employees, or anyone interested in working with talented, energetic students.

In order to know where we stand financially, and ensure we have enough workers, we ask that you send your contributions, or notify us of your willingness to work no later than March 7th, 2014.


Soil & Water Conservation Districts have always been very generous in supporting educational activities for the youth, and we thank you in advance for your contribution to this exciting competition for our high school students. **Please send your contribution to:**

**Benton Co. SWCD
535 N Hwy 65
Lincoln MO 65338
Attn: Tina Dulaban**

Also, contact Tina via phone or email if you are willing to volunteer your time. (phone: 660-547-2351 ext. 3) Workers will need to arrive no later than 7:30 a.m. on April 9th.

Thanks again for all your help!

Sincerely,



Bruce Longan
Central Region Envirothon

Mayfield, Diana

From: Stillwell, Mark <StillwellM@missouri.edu>
Sent: Monday, February 17, 2014 3:47 PM
To: Herring, Matthew; Mayfield, Diana
Subject: Gasconade County SWCD annual meeting

Hi Diana and Matt,

Thank you for the invitation to your annual meeting. Boy does that bring back memories! I was the agronomy specialist headquartered in Crawford County and served on the board for about a year after Paul Brodigan (sp?) retired. You may recall he was an Ag engineer who retired when the MU Extension position was changed to farm management in the early 1990's. Brent Carpenter was hired as the MU Extension farm management specialist.

I believe we had several programs focusing on establishment and management of native warm season grass. As I recall, Melinda was hired at about that time.

Congratulation on reaching the 50 year milestone! Please send my regrets to the board as I will not be able to attend.

Mark

Mark Stillwell, Ph.D.
Project Administrator - Operations
University of Missouri Extension
103 C Whitten Hall
Columbia, MO 65211
Phone (573) 882-0603
Cell (573) 819-0436
stillwellm@missouri.edu

UNIVERSITY OF MISSOURI
 Extension



Mayfield, Diana

From: Lemons, Peggy
Sent: Monday, February 24, 2014 10:53 AM
To: DNR.Soil and Water Conservation Districts staff
Subject: FW: Holiday results

See below for the results on the survey on observance of holidays.

From: Stubbs, Sarah
Sent: Monday, February 24, 2014 10:42 AM
To: Lemons, Peggy
Subject: Holiday results

Peggy,

Below is the information we obtained through the Holiday survey. Please forward to all SWCDs.

Federal Holidays – 55 counties
State Holidays – 25 counties
Did not respond – 34 counties

Thanks!

Sarah Stubbs, Program Specialist II
Oregon County Soil & Water
Conservation District
Rt 2 Box 2924
Alton, MO 65606
417-778-7561 Ext. 101

STATE OF MISSOURI
DEPARTMENT OF NATURAL RESOURCES

Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

www.dnr.mo.gov

March 3, 2014

Board of Supervisors
Gasconade Soil and Water
Conservation District
316 South Olive
Owensville, MO 65066

Dear Supervisors:

The Soil and Water Conservation Program (SWCP) thanks your board for encouraging Kory Hubbard of your staff, to take the baseline technician test for the Technician II Certification. This endeavor is important to the continued soil and water conservation efforts in Missouri. Lincoln University has worked closely with the Natural Resources Conservation Service (NRCS), the University of Missouri and the SWCP to develop tests with which to certify district employees. Certifying district employees is a progressive effort that is being implemented in a number of states.

On February 19, 2014, Kory Hubbard took the baseline tests to become certified as a Technician II. The exam results indicate that the employee scored the following on the test:

Test Results

Test Area	Score
Soils	87
Conservation Planning	
Survey and Design	
Practice Policies	

A score of 70% or above in all four tests certifies your employee as a Technician II. If the employee did not receive a score of at least 70% on a particular test listed above, the employee must take that portion of the test again to become certified. An employee may take the test as many times as the board approves to reach a passing score.

When an employee is certified as a Technician II they become eligible for the Technician II state stipend. The current state stipend for a Technician II is \$13.87 per hour. The district board has the option of maintaining current salary, providing a Technician II a partial increase or providing

the full \$13.87 per hour. Should the district start the employee at less than the \$13.87, the salary can be increased anytime the board sees fit. Funds will be forwarded to the district to support the actual rate determined by the board for this position. Once the board has determined the pay rate for the recently certified Technician II, the program office will need to be notified of the approved hourly rate. An updated allocation sheet, reflecting the hourly rate determined by the board, will be sent to the district after the information is received from the district. The increased rate for the Technician II position is effective April 1, 2014.

For all technicians that have become certified through this test, they are now qualified to certify the following State Soil and Water Conservation practices offered by your county:

DSL-01	Permanent Vegetative Cover Establishment
DSL-02	Permanent Vegetative Cover Improvement
DSP-02	Permanent Vegetative Cover Enhancement
DFR-04	Forest Plantation
N472	Woodland Protection through Livestock Exclusion
N386	Field Border
N393	Filter Strip
N391	Riparian Forest Buffer
N380	Windbreak/Shelterbelt Establishment
N725	Sinkhole Treatment
N574	Spring Development
N351	Well Decommissioning
WQ10	Stream Protection

If you have questions, please contact your district coordinator at the Soil and Water Conservation Program, P.O. Box 176, Jefferson City, MO 65102-0176. Thank you.

Sincerely,

SOIL AND WATER CONSERVATION PROGRAM



Colette Weckenborg
Fiscal and Administrative Manager

CW:mm

District Manager Report
Diana Mayfield
February 2014

Lots of lovely, snowy weather did not deter us from hosting our Tri-County contractor/Vendor Meeting on Feb 4, 2014 at the Belle VFW Hall. There were 38 people who braved the snow and chilly temperatures. All three counties contributed to the food (chili, drinks, and desserts).

I continue to work on the upcoming events -

- ❖ Pond & Timber Management Workshop, Feb 18th at the Swiss Evangelic Free Church, 6 – 9. News release, program, food, etc..... There were 13 landowners in attendance in addition to 5 staff members
- ❖ Forage & Beef Conference, Feb 24th at the Knights of Columbus, Cuba. Set up, registration, and clean up. 195 people were in attendance (215 registered).
- ❖ Soil Health Workshop, March 11th, High Hill Christian Church. Drafted and mailed vendor letters, obtained caterer, worked on agenda – researching speaker. I made second contact with most of the vendors.
- ❖ Annual Meeting, March 27th, Owensville Middle School. Worked on 50 year slide presentation to play during the meal. Drafted letter to past supervisors and staff to invite them to the meeting. Mailed those letters and the ones to the local representatives. We are moving the rain simulator indoors, so we are looking for some turkey fryer hooks to use as stands for the plastic tarp to catch any over spray.
- ❖ We are in the process of developing a Women in Ag Conference within the Tri-Count FOSA. This will be in conjunction with FSA and UME. We hope to have our first planning meeting on March 18th.

As usual, I uploaded the minutes of the Board meetings and posted them to the website and the DNR T Drive.

I contact Dennis Berger in regards to the Education Seminar and he did not believe that he would be back in time to attend.

I spent some time purging the cost-share folders for expired contracts (2004-2008). I have selected the contracts due for a status review and have given to Kory Hubbard for processing.

I have taken a little of training on the new Toolkit with Kory. Hope to get a lot more in the near future.

I have assisted FSA with the creation of new folders due to farm reconstitutions.

February 2014 Activity Report

Jost – FY14 DSP-3.5 Checkout

Haeffner – FY14 Status Review

Culp – FY14 Status Review

Decker – Visit with Wally Corey to look at possible terraces.

Skornia – Contractors meeting with Wally Corey.

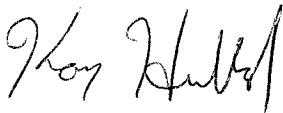
Horstmann - Meeting to discuss starting grazing system.

Hollander – DSP-3.5 Checkout

Moon – Spot-check with Wally Corey and Darrel Campbell

We had the timber/pond workshop and the forage and beef conference this month. Both went well and were very informative. On the 19th I went back to Jeff City to take the soil part of the Tech II Test. On the 25th I had a RUSLE2 train in Linn.

Thank you

A handwritten signature in black ink, appearing to read "Kory Hubbard". The signature is written in a cursive, flowing style.

Kory Hubbard

Gasconade County Technician



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

**February 2014
NRCS Board Report**

I attended the Osage, Maries & Gasconade SWCD Monthly board meetings.

Our FOSA held a Contractor/Vendor meeting. We had 26 contractors/vendors attend the meeting. MO-One Call was also there to discuss their requirements. Area engineering staff was present to talk about the new terrace design program and local staff talked about cost share and practice requirements.

Gasconade County held a Pond and Timber workshop. There were 13 landowners in attendance. Scott Williams, Fisheries Biologist, spoke on pond management and Aaron Holsapple spoke on timber management. Diana and I spoke briefly on cost share programs available for ponds and timber.

I attended a DC meeting for Area 2. Met with our local NRCS staff to discuss items from the DC meeting.

NRCS staff and District staff from Gasconade and Maries attended the Forage & Beef Conference in Cuba. This year 193 landowners and staff from the five sponsoring counties attended.

Andrea King, Area Resource Conservationist, came to Linn and provided newer staff with RULSE 2 training and some EQIP training to NRCS staff.

I attended the Mid Missouri Grazing Conference Committee meeting. NRCS will be the lead agency for 2015. I was selected as the chair from the three NRCS staff on the committee.

NRCS staff has been working on screening and developing cost estimates for all the EQIP applications we have received. The Farm Bill has passed but until the rules are out we are at a standstill on ranking the EQIP and CSP applications.

Melinda L. Barch
District Conservationist

REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted February 26, 2014, 3:00 p.m.

AGENDA

USDA Service Center, 314 S. Olive, Owensville

Thursday, March 6, 2014, 6:30 pm

- ☐ Open Meeting –Chairman
- ☐ Review February Minutes of the Board Meeting – Secretary
- ☐ February Financial Review
 - Treasurer's Report
 - Time Sheets

Unfinished Business

- ☐ CCPI Update
- ☐ Great Plains Liability issues
 - Zelch Issue
- ☐ Tech II Test – Letter of March 3, 2014

New Business

- ☐ Cost-Share –
 - Fund Status
 - Pre-Approval – Kline Himmel DSP-3.1
 - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
Stanley Jost Trust ¹		DSP-3.5	Payment	062-14-0007
Kevin & Diane Hollander ²		DSP-3.5	Payment	062-14-0023
Dallas Erfling Trust	C/S	DSP-3.2	Contract FY15	062-14-0029
Dallas Erfling Trust		DSP-3.3	Contract FY15	062-14-0030
Culp/Doyel Trust		DSP-3.5	Change Order	062-14-0012
Culp/Doyel Trust		DSP-3.5	Change Order	062-14-0019
Kevin & Vicky Huebner		DSP-3.2	Change Order	062-14-0021

¹Approved by Debra Nowack, 02/25/14

²Approved by Debra Nowack, 03/04/14

- ☐ Annual Plan of Action
 - Annual Meeting – March 27th 6 p.m.
 - Program Review
- ☐ Envirothon Request – April 9, 2014, Runge Center, Jefferson City
- ☐ DNR Memorandums and Letters
 - None
- ☐ Additional New Business
 - April Board Meeting
 - New Sign
- ☐ NRCS and District Reports
- ☐ Mail
 - ☐ Holiday Survey
 - ☐ Mark Stillwell Letter of Congratulations
- ☐ Calendar of Events –
 - March 6, Posters Due
 - March 11, Soil Health Mtg, High Hill Christian Church 12:30 p.m.
 - March 27, Annual Meeting, Owensville Middle School, 6 p.m.
- ☐ Adjourn. Next meeting scheduled for **April 1, 2014, at the USDA Service Center, 6:30 p.m.**

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.